
Meeting Minutes

Call to order @ 7:07 pm By Daniel Biehl President

Meeting was being held at Park District on 08 September 2025

Roll Call: John Wille, Colton Gordon, Henry Dawdy, Michael Mattson, Lonnie Kirby, Pam Page all present.

Mark McGrath on Zoom.

Approval of minutes for Regular Board meeting and Committee Meeting minutes

Motion to approve meeting minutes for 04 August 2025 first by John Wille, and second by Colton Gordon. Motion Approved 6-0

Mark McGrath: meeting minutes can be a general summary of the meeting it is up to the Clerk on how she wants to do it. If clerk wants verbatim transcripts, then she can do that. But does not have to. What has to be done is all votes have to be recorded. All votes except for adjournment have to be verbatim.

Mark McGrath: no roll call for meeting minutes all in favor or opposed.

Motion to approve Committee meeting minutes with the removal of Personnel Leave: explanation of the one paragraph to be put in regular board meeting minutes. First by Pam Page, and second by Henry Dawdy. Motion approved 6-0

Addendum to the minutes of Human Resources Meeting Review of Employment/Hand-book: Because both full and part time employees receive personal leave of up to 40 hours per year, the Village meets the requirements of the Paid Leave For All Workers Act ("Pritzker Leave") and therefore the Village employees are not entitled to AN ADDITIONAL 40 hours of Pritzker Leave. That is, full-time employees are getting 40 hours of "personal time: each year, and part-time employees are getting per-rate personal leave. (Example: a 20 hours per week employee will get 20 hours of personal leave per year ("one half of 40"). Pam Page asked this be taken from the meeting minutes on 28 August 2025 and put in the Regular Board Meeting minutes on 08 September 2025.

Lexipol—joined the meeting via zoom. Chief Dylan Miller has been working with Tyler and asked if he could come to the meeting tonight to answer questions. Board members asked a lot of questions and Tyler did an excellent job in answering them.

Pam Page—Explanation of what services you are providing to the Village of McLean for the public to hear. Tyler—Company has been around for over 20 years and has helped agencies get their policies up to date and help them stay there.

Danny Biehl—understanding that this is a lot of money, but it would help Chief Dylan Miller focus on policy and procedures and making sure everything is up to date. Focus on getting our ordinances set-up. So, if this does get passed, I propose a weekly meeting to go over 5 ordinances a week. Not everyone has to attend but will be a board meeting to be voted on. There are a lot of things that need to be tightened up and cleaned up.

John Wille—have we looked at any other organizations that or just this one setting up police department for long term success. Would like to of talked to a couple of Villages that are using this. Because this is a lot of money, we are spending. If you look at what everyone said as an organization, we could do it cheaper.

Pam Page—This is because we are so far behind with all the binders in the office this goes way back, and this company must start from the very beginning. Trying to clean to get us up there.

Henry Dawdy—We are talking about 2 separate things... 1) policy and procedures, and handbook, all that kind of stuff and current laws. 2) part is we can make our ordinances to put on-line.

Colton Gordon—Where is the money coming from which account? Danny answered General Fund.

Henry Dawdy—How long will it take to get everything done? Tyler on zoom answered takes about 6 to 12 months to get all the way through and up and running. With them working with Chief Miller.

Pam Page made a motion to approve Lexipol LLC agreement for \$21,463.90.

Mark McGrath Concern about policies are outdated and getting sued on if something happens. A lot of this is in updating and not in policies and that is the concern is if they are outdated, not for sure.

Motion to accept agreement with Lexipol LLC to work with ordinances for the cost of \$21,463.90 for the first initial start-up cost and then with an annual cost of \$4647.40. first by Pam Page and second by Lonnie Kirby.

Roll Call: Mattson yes, Gordon yes, Dawdy yes, Wille yes, Page yes, Kirby yes

Motion approved 6-0 on 08 September 2025

Monthly Bills:

Motion to approve monthly bills First by Henry Dawdy and second by Lonnie Kirby.

All approved 6-0

Public Input

Public at the meeting attendance: Jeani Lane, Reggie Spaulding, Sandra Sheldon, Scott Sheldon, Marcy Seeman, Howard Ahlstrom, Kent Seeman.

Kent Seeman wanted to thank Chief Miller because his shop was broken into and received everything back by 9:00am.

Henry Dawdy: would like to thank all departments for the help on Route 6.6 and volunteers that helped make it a success.

Scott Sheldon: Wanted to let the board know that the library will be getting a new roof at the end of September. Construction company is providing barricades and dumpsters. I-57 out of Arcola will be doing the work.

Sandy Sheldon: Notice on the water bill about garbage going up. Yearly clean-up was not in the contract, hoping that it can be back again. Henry Dawdy—understanding that the garbage was an

automatic .41 cents (approximately) per year. Sandy Sheldon—thought it was strange that the cost going up was never brought up at a board meeting before automatically added to bills. Danny Biehl—answered going to find out about garbage rates.

Sandy Sheldon—Packet for property owners—for identity theft from Kathy Micheals office—this is for property owners, and it is free of charge, and you can protect your property from thief's. Pick up a packet from Kathy Micheal's office in Bloomington. Chenoa and the Village of McLean pay the highest property taxes.

Human Resources: Review Employee Handbook

Mark Rossi joined meeting via zoom at 8:10 p.m.

Pam Page—when Danny came on as President, he reviewed employee handbook to get rid of a lot of stuff and revamp it for example: alcohol and tobacco. Changing specific duties like office manager, treasurer, changing them to either full-time or part-time. Full-time is more than 30 hours per week and part-time is 20 hours per week and anyone under that.

Mark Rossi agreed with that we should strike where it says regular full-time and part-time. Policy states that only full-time employee works 30 or more hours per week are eligible for benefits with the exception that we added personal leave in order to comply with paid leave for all workers act. Which is otherwise known as the Pritzker Leave. Which said ALL Employees (state law).

Don't ask don't tell can't ask employees what you are using personal time for, if in the foreseeable then employee gives of 7 days or more for example going to the doctor's office. Example of unforeseeable that would be going to the Emergency Room on Monday and don't call on Tuesday morning that is an exception. Personal Leave is not an addition to other full-time benefits, so if you get 2 weeks vacation + personal leave on top of it. Cannot give health insurance to part-time employees under the Village's plan they have with BCBS. Employee working only 25 hours a week and you put them on your health plan and that employee turns in a claim then BCBS can deny that claim. BCBS will audit all claims and ask if the employee is full-time or part-time in person because they have an insurance card. Could lower full-time to 20 hours per week, but, if BCBS says no we do not cover small town municipalities at 20 hours per week as full-time, then there is a problem. If you have an employee working part-time then they are not to receive benefits. Risk is that BCBS will deny your claim because they do not meet the requirements of full-time employment.

Danny Biehl—that may pose a problem—How was it that the board voted our office manager to have benefits at 20 hours per week?

Pam Page—because the previous mayor did not understand the contract he signed and allowed it not by not reading the contract. Lonnie and I showed up at the meetings with the Insurance Company and then past mayor just signed them and wen on.

Pam Page—Marcy needs timecards and oversees those. She will be the one to review times and hours of employees. Holiday—day after Thanksgiving is not a holiday and will not get paid for it. Part-time does not receive holiday pay.

Employee benefits- Danny Biehl —wants to change the 30 days to 90 days if anyone new comes in. This gives a clearer picture of how the new employee will react with the employees already here and their work ethics.

Mark Rossi—will fix a couple of typos and Danny Biehl President is the supervisor of all employees, so he is the boss. The Village Board is in the handbook and must approve the hiring and firing unless it is gross misconduct where the Village President can suspend somebody subject to a meeting which will most likely take place in closed session.

Pam Page— Danny Biehl now has steps in place before anyone can be fired 1) verbal 2) written so there are several things leading up to someone being terminated.

Mark Rossi—need to call us when that does happen because want to make sure it was documented. That is what the attorney's are her for. Made a suggestion for the final clean execution draft for the presentation with ordinance approving it, and that way board can take on final look at it before they pass the marked-up copy, unless something is urgent it can be done at the Regular Board Meeting on 06 October 2025. Mark Rossi signed out of meeting.

Police—Chief Dylan Miller

Reported that Taser 10 training was a success and it was in house and completed. Repairs to police building on old police sign is now working. Construction zone and & Route 136 is still going on. Hiring process for another officer with a certified instructor background. Route 6.6 went really well—a lot of positive support from other departments. Security detail for McLean County government employees. F150 is still on track to be delivered at the end of September. Got accepted to Peoria in November for a 3-to-4-day training course.

Public Works—Greg Rutherford

New hires have been signed up for classes and have received their books. May receive money for grant possibly up to \$2500.00 per student. Pam Page has all that information from Jeff-working on filling out the paperwork. Approximately \$20,000 coming back to Village of McLean to put the guys through training. Arsenic Sample taken week of Board meeting and following week on the new water main.

Grant will more than cover the cost of tuition and books so what is left over will pay for the laptops and the tv in the meeting room. It cost \$1200.00 to put each student through the class.

Tools are being asked by the two new employees to better help them with their job performing duties.

Tools and Pressure washer are coming from Colton's Ag Equipment Cleaning Services.

Henry Dawdy—asked about hose reel if it comes with one. Colton answered: can sell a reel but not going to protect the hose a lot.

Michael Mattson—what fun does this come out of? Marcy answered water and sewer fund.

Motion to accept tools and pressure washer and buying all from Colton's Ag Equipment Cleaning Services for the approximate cost of \$12,388.00 because the print-out from Home Depot had tax on it and we are not charged sales tax as a Village. First by Lonnie Kirby and second by Pam Page.

Roll Call: Mattson yes, Wille yes, Dawdy yes, Gordon present, Page yes, Kirby yes.

Motion approved at 8:50pm. 5-0 on. 08 September 2025

Training Agreement: Mark McGrath wanted this put on next board meeting so he can have a chance to speak with Mark Rossi about the matter at no extra cost to the Village of McLean.

Pam Page had Mark Rossi draw up a training agreement that after they get their certification that they work for the Village for 2 years after they have completed training for the Village of McLean.

Mark McGrath's concern on this is that it goes past Danny Biehl's term in office as of this time. Because it has to do with employment.

Treasurer-Audit Proposal

Marcy-need to have approval to get the audit started.

Motion to approve Lauterback and Amen for our auditing services the April 30, 2022 cost is \$17,200 and April 30, 2026 cost \$17,900 and for April 30, 2027 cost of \$18,600. First by Michael Mattson, and Second by John Wille.

Roll Call: Colton Gordon yes, Henry Dawdy yes, Michael Mattson yes, Lonnie Kirby yes, Pam Page yes, John Wille yes.

Motion approved 6-0 on 08 September 2025

Motion to remove Aaron Hammel, Karen William's, and Sharon Leipold from authorizing signatures for the bank.

Motion Approved 6-0 Resolution number 25-09-08R

Motion to approve Daniel Biehl (President), Marcy Seeman (Treasurer), and Teresa Isringhausen (Clerk) as authorizing appointing signatures for the bank.

Motion Approved 6-0 Resolution number 25-09-08R

Office—2 water bills that are being asked to be adjusted account #430 and W25. Both had found leaks from the toilets. The total of both are \$247.48.

Motion to approve credit on both accounts in the amount of \$247.48 total first by John Wille, and second by Michael Mattson.

Roll Call: Pam Page yes, Henry Dawdy yes, Colton Gordon yes, Lonnie Kirby yes, John Wille yes, Michael Mattson yes

Motion approved 6-0 on 08 September 2025

USDA Water tower: moved to next meeting on 06 October 2025-do we want to pay it off yes or no?

Signs: Henry Dawdy and Pam Page—Tabled for next meeting on 06 October 2025

Discussion about the signs for an electric sign board for around town—key points were where would the money come from and what would it be used for and who regulates what goes on the sign and if we are going to charge for the advertising on the sign. Come up with a plan to get all organizations aboard to

either help pay for it or just advertise on it. Where would you put the sign? What account would the funds com out of for buying the sign since it would not be for tourism?

MERT-3—Brought back to the board meeting by Michael Mattson—beneficial to have this for police department, fire department, and public works department. If we are willing to spend 20-30 grand for advertising, then we should be able to spend at least that amount for safety. Danny Biehl—more of an event trailer instead of a daily trailer.

Mark McGrath: can not use money from TIF because it is a trailer. TIF is for permanent things, infrastructure.

Danny Biehl—it would have to come out of general fund. Needed a new bid—asked if someone could do that—put on old business and everyone agreed someone should get a new bid.

Adjourn Meeting:

Motion to Adjourn Meeting on 08 September 2025 @ 10:45 pm. First by Colton Gordon and seconded by Michael Mattson.

All ayes 6-0

Respectfully,

Teresa Isringhausen

Village of McLean Clerk


Secretary

06 Oct 2025
Date of approval