

VILLAGE OF MCLEAN

REGULAR BOARD MEETING

NOVEMBER 4, 2024

President Hammel called the Regular Meeting of the Board to order at 7:00PM. Wille, Kirby, VanDyke, Mattson, Gordon, and Page all present. Mark McGrath and Eric Fulk via zoom. Also, in attendance; Chief Belvry, Courtney Nelson, Susan Cameron, Reggie Spaulding, Jeani Lane, Mark Lane, Sandra Sheldon, Doug Miller, Sara Miller, Howard Ahlstrom, Greg Rutherford.

MINUTES APPROVAL-Gordon-motion to approve October 7th regular meeting minutes. VanDyke-2nd. All ayes, motion carried.

MONTHLY BILLS-Public Works/Office will keep track of invoices that need to be applied to grant reimbursement for watermain upgrades. VanDyke-Motion to approve bills as presented with the addition of the \$7500 invoice for Brian Knoll and Todd Kyle for sandblasting. Kirby-2nd. All ayes. Motion carried.

PUBLIC INPUT-Howard Ahlstrom-need to get out and vote. Also need to support Veterans Day coming up, as well as the ladies auxiliary. Sandra Sheldon-Great turnout at the parade and thank you to those who helped. What happened at the TIF meeting? Per Hammel-annual review of what was spent on TIF. Mark Lane-Buckeye tree caddy-corner from their house, a limb is leaning close to powerline-Rutherford will look.

POLICE-Monthly activity report provided. Officer Rutherford currently going through FO program. Once completed, will be put on schedule. New LIDAR arrived and is being used. Acquired 5 riot helmets from Normal PD. Ahlstrom asked about jake brakes. Village was instructed to take the sign down. Refer to McGrath.

PUBLIC WORKS-Couple of broken water services/mains. Detention tank had to be drained because it was sweating before paint. Arsenic was 7.73. Have been working with Utility Pipe Sales to correct a few meters.

TREASURER/OFFICE- Water billing going well. Courtney asks residents to make sure and let her know if they want paper or email bills. Software, payments, reports, all are working well. Some August bills were lower due to applying credits that were outstanding. Treasurer-waiting for audit to come back, should be sometime in December. Recommends the Village make an extra \$75,000 principal payment on the water tower loan.

TREE PLANTING-Leave on agenda.

BARRICADE SYSTEM-Per McGrath, can use money out of hotel/motel tax. Kirby will talk to Mt Hope township to see if they have any interests on contributing. Will table for now.

INTERNET OPTIONS- VanDyke-motion to stay with current internet provider. All ayes-motion carried.

WATER LEAK ADJUSTMENT-415 W Charles. Bill went from approx. \$100 to \$126 to \$151, and then in October \$331.04. Courtney contact homeowners a few times. Discovered leaking gasket on toilet, decayed and stuck flapper. Once fixed they are no longer on the leak detection report. Wille-motion to credit back \$266.00 to account for 415 W Charles Street. VanDyke-2nd. Page, Kirby, Mattson, Wille, VanDyke-yes. Gordon-no. Motion carried.

TAX LEVY ORDINANCE- Kirby-motion to approve Ordinance #24-10-04, increasing the tax levy 4.75% for the audit fund only. Will be a rate decrease since assessed values went up. Gordon-2nd. All ayes, motion carried. McGrath will file.

2025 BOARD MEETING DATES- VanDyke-motion to accept 2025 regular board meeting dates as follows: January 3rd, February 3rd, March 3rd, April 7th, May 5th, June 2nd, July 7th, August 4th, September 8th, October 6th, November 3rd, and December 1st. Mattson-2nd. All ayes, motion carried.

WATER TOWER PRINCIPAL PAYMENT- Treasurer recommends an extra \$75,000 payment to be made towards the principal of the loan. Gordon-motion to make an additional \$75,000 principal payment on the water tower loan. Kirby-2nd. All ayes, motion carried. Wille requests amortization schedule with \$75,000 in extra payments for the next few years at next months meeting.

VILLAGE INSURANCE-IMRA-auto, property, liability insurance for the Village. 3 options on payments. Wille-motion to choose option #1 to pay total in the amount of \$39,051.06 to be paid from General Fund. Mattson-2nd. All ayes, motion carried.

WATER BILLING-LATE FEES- Per Courtney, if there is anything questionable on the Village end, she will waive the fee. Current terms regarding payments and fees were provided to the board. Office is being proactive at contacting residents. Currently if 10 days past the due date, late fee is 10%

OFFICE MANAGER WAGE REVIEW- Page-motion to give Office Manager, Courtney Nelson a \$1.00/hour raise, effective November 3rd. VanDyke-2nd. All ayes, motion carried.

EMPLOYEE HANDBOOK-REVIEW OF BENEFITS- Currently in the handbook, it states that Treasurer is full time with a minimum of 20 hours per week and eligible for benefits. Possible changing from "Treasurer" to "Office Manager" or offering benefits to both. Kirby-motion to change employee handbook on page 3 to reflect saying "Office Manger" in place of "Treasurer" with 100% benefits to be covered. Page-2nd. Mattson, Wille, VanDyke-no. Gordon, Page, Kirby-yes. 3-3 tie. Hammel-yes. Motion carried. HR Committee will investigate, and Page will reach out to Treasurer and Office manager regarding current job duties to figure out how to handle the sharing of work.

Kirby-motion to adjourn meeting at 8:17PM. VanDyke-2nd. All ayes, motion carried.

Respectfully submitted by,

Ashley Billington

Village Clerk

