

Meeting Minutes

Call to order @ 7:20pm

A meeting of Human Resources was held at Village of McLean Office on 28 August 2025. Attendees included Lonnie Kirby and Pam Page. Members not in attendance included Micheal Mattson and Henry Dawdy.

Roll Call: Lonnie Kirby, Pam Page. Danny Biehl President, Teresa Isringhausen Clerk.

Employee: Chief Dylan Miller Present

No Public was present.

Old Business: None

New Business: Employee Handbook updates

This is a meeting to update the employee handbook with notes from Pam Page to Mark Rossi on updating the employee handbook. Pam has been working with Mark Rossi on making sure that the new employees and old employees are covered and everyone understands the handbook.

Now there are only full-time and part-time employees, and everyone is in one or the other no special categories.

Pam Page: So, if we change the 30 days to 90 days still have to vote on it. So, the 2 new guys came in prior to that and Marcy had to do it after their 30 days for benefits.

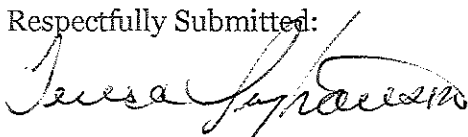
Holiday Day after thanksgiving is not a paid holiday so it will come out. Attorney says only full-time employees will be getting holiday pay.

Pam Page: Personal Leave: when speaking with Mark Rossi on the phone because we offer vacation, personal leave, and holiday, they do not get to have the Pritzker benefits. So even on the timecards and whatever else it is on it will be coming off. This has been officially taken out of the employee handbook.

Danny Biehl would like everyone to look over this during the weekend because if you are unsure about anything in the new handbook then at the meeting would be the time to ask your questions and vote no or yes.

Motion to Adjourn Human Resources Committee Meeting on 28 August 2025 at 8:30 p.m first by Pam Page. Seconded by Lonnie Kirby.

Respectfully Submitted:



Teresa Isringhausen (Clerk)

Date Approved: 08 Sept 2025